

Comparisons of Job Characteristics

Focus Occupation: [Meeting, Convention, and Event Planners \(13-1121\)](#)

Associated Occupation: [Hotel, Motel, and Resort Desk Clerks \(43-4081\)](#)

[Compare Knowledge](#)

[Compare Skills](#)

[Compare Abilities](#)

[Compare Detailed Work Activities](#)

[Compare Tools and Technologies](#)

| | |
|----|--|
| << | Focus occupation element is much lower |
| < | Focus occupation element is lower |
| 0 | Focus occupation element is at a similar level |
| > | Focus occupation element is at a higher level |
| >> | Focus occupation element is at a much higher level |

Knowledge

Similarity of Focus Occupation to Associated Occupation: 95

Focus Occupation: Meeting, Convention, and Event Planners (13-1121)

Associated Occupation: Hotel, Motel, and Resort Desk Clerks (43-4081)

| Associated Occupation's Key Knowledge Elements | Average Rating, All Occupations | Associated Occupation's Rating | Focus Occupation's Rating | Evaluation of Focus Occupation |
|--|---------------------------------|--------------------------------|---------------------------|---|
| Customer and Personal Service | 11.3 | 17.4 | 20.6 | > Current knowledge level is likely sufficient |
| Clerical | 7.3 | 11.7 | 16.0 | >> Current knowledge level is likely more than sufficient |
| Sales and Marketing | 5.2 | 7.1 | 14.1 | >> Current knowledge level is likely more than sufficient |

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O*NET (Occupation Information Network) data.

Skills

Similarity of Focus Occupation to Associated Occupation: 86

Focus Occupation: Meeting, Convention, and Event Planners (13-1121)

Associated Occupation: Hotel, Motel, and Resort Desk Clerks (43-4081)

| Associated Occupation's Key Skills Elements | Average Rating, All Occupations | Associated Occupation's Rating | Focus Occupation's Rating | Evaluation of Focus Occupation |
|---|---------------------------------|--------------------------------|---------------------------|------------------------------------|
| Service Orientation | 7.9 | 10.8 | 11.9 | > Skill level is likely sufficient |
| Social Perceptiveness | 9.1 | 10.1 | 11.6 | > Skill level is likely sufficient |

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O*NET (Occupation Information Network) data.

Abilities

Similarity of Focus Occupation to Associated Occupation: 90

Focus Occupation: Meeting, Convention, and Event Planners (13-1121)

Associated Occupation: Hotel, Motel, and Resort Desk Clerks (43-4081)

| Associated Occupation's Key Abilities Elements | Average Rating, All Occupations | Associated Occupation's Rating | Focus Occupation's Rating | Evaluation of Focus Occupation | |
|--|---------------------------------|--------------------------------|---------------------------|--------------------------------|---|
| Oral Expression | 12.4 | 12.5 | 14.8 | > | Current ability level is likely sufficient |
| Oral Comprehension | 12.5 | 12.2 | 14.8 | > | Current ability level is likely sufficient |
| Speech Recognition | 9.9 | 10.5 | 12.7 | > | Current ability level is likely sufficient |
| Speech Clarity | 10.2 | 10.2 | 12.0 | > | Current ability level is likely sufficient |
| Mathematical Reasoning | 6.3 | 7.0 | 7.6 | 0 | Current ability level may be sufficient |
| Number Facility | 6.3 | 6.6 | 7.3 | > | Current ability level is likely sufficient |
| Memorization | 5.6 | 6.0 | 4.8 | < | Some improvement in abilities may be required |

The maximum possible rating is 25.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O*NET (Occupation Information Network) data.

Activities that Both Occupations Have in Common

Similarity of Focus Occupation to Associated Occupation: 52

Focus Occupation: Meeting, Convention, and Event Planners (13-1121)

Associated Occupation: Hotel, Motel, and Resort Desk Clerks (43-4081)

| Work Activities | Exclusivity of Activity |
|--|-------------------------|
| Maintain records, reports, or files | 5 |
| Provide customer service | 14 |
| Use oral or written communication techniques | 1 |

Not all positions in these occupations will necessarily perform all of the listed activities. The exclusivity rating is an indication of how unique the activity is amongst all occupations. The maximum rating is 100. High scores indicate that only a small number of occupations engage in that activity.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O*NET (Occupation Information Network) data.

Tools and Technologies that Both Occupations Have in Common

Similarity of Focus Occupation to Associated Occupation: 70

Focus Occupation: Meeting, Convention, and Event Planners (13-1121)

Associated Occupation: Hotel, Motel, and Resort Desk Clerks (43-4081)

| Tools and Technologies | Exclusivity |
|--|-------------|
| Computers | 1 |
| Content authoring and editing software | 1 |
| Data management and query software | 1 |
| Industry specific software | 1 |
| Information exchange software | 1 |

Not all positions in these occupations will necessarily use all of the listed tools and technologies. The exclusivity rating is an indication of how unique the tool or technology is amongst all occupations. The maximum rating is 100. High scores indicate that only a small number of occupations use that tool or technology.

Source: Alaska Department of Labor and Workforce Development, Research and Analysis Section analysis of O*NET (Occupation Information Network) data.